

Church of St. Cecilia  
Finance Committee  
Minutes of Meeting – December 3, 2009

Present: Jorge Ulate, Ken Scherber, Eileen Kjorstad, Rex Singer, Mary Kay Metz, Gerry Sande, Maureen Riedl, Paula Almer and Charlie Keffer.

The group reviewed the financial reports for November 2009. There was nothing unusual in the reports. Program expenses are below budget and revenue from envelopes continues to lag somewhat.

Charlie Keffer noted that the fund-raising opportunity provided by John Maguire netted \$2092.54 to the parish building fund. Charlie will put a notice in the bulletin and send a thank you note to John Maguire.

The committee discussed several capital projects. Investigation will continue into the most efficient way to purchase some replacement tables for the church basement. The work on the porch outside the choir room has been completed. Work on the pillars in front of the link entrance remains to be completed. Investigation continues with respect to either movement of the current speaker in the narthex or adding one with a better directional focus.

The committee discussed some general ideas related to appropriate consultation for parish building projects.

Charlie Keffer reported on recent discussions related to the trust bequest from John Mondati. A copy of the trust document is expected in the next day or so.

Charlie Keffer noted that the current building fund principal is \$445,450.45 and the building fund savings account has a current balance of \$6953.80. It was agreed to let this balance remain in the savings account for the next few months.

The separate charitable endeavors checking account has a balance of \$240.73. This will be depleted with the December Loaves and Fishes program. Funds for that will then be taken out of the parish operating account for charitable endeavors.

A question had been raised about an alternative method of distributing envelopes for registered parishioners – using pick up in the link rather than mailing from the vendor. It was agreed that the current method is cost effective and efficient. There was also a brief discussion about getting envelopes to new parishioners in a timely fashion.

The committee agreed that we should not pursue the issues of selling of the video that was made of the recent variety show.

The committee reviewed material that Charlie Keffer had prepared regarding fringe benefits for staff at St. Cecilia and in the Archdiocese. After discussion the committee

agreed to recommend to the personnel committee, parish council and pastor that in general the parish should follow the pattern of fringe benefits that the archdiocese offers to its employees with the exception that time off for holidays and vacation be combined into a number of days for paid time off and that a limited number of days be available for staff for sick leave. These latter benefits (holidays, vacation and sick leave) would be available to exempt and non-exempt staff (pro-rated as appropriate based on hours worked).

The group discussed briefly the lock situation in the building and associated security issues.

The meeting adjourned at 8:35 p.m.

The next meeting of the Finance Committee is scheduled for Thursday, January 28, 2010 at 7:00 p.m. at the Church.

Notes submitted by Charlie Keffer